



Applications are invited for the permanent position of

## Communications and Liaison Manager

The South African Association for Marine Biological Research (SAAMBR) is seeking an experienced and dynamic professional to join as Communications and Liaison Manager. Reporting directly to the Chief Operations Officer (COO), the successful candidate will play a key role in supporting organisational operations while leading SAAMBR's communications, media relations, public relations, brand positioning and stakeholder engagement activities. The successful candidate will contribute to strengthening SAAMBR's conservation impact, scientific reputation, educational initiatives and public profile while supporting operational excellence across the organisation.

### The responsibilities will include:

#### Operations and Organisational Support

- Supporting the COO with operational planning, reporting, KPI monitoring and strategic implementation.
- Coordinating organisational projects, initiatives and cross-divisional activities.
- Assisting with the preparation of management, Board and stakeholder reports and presentations.
- Supporting operational risk management, organisational communication and institutional initiatives.
- Promoting collaboration and communication across SAAMBR divisions.

#### Communications and Public Relations

- Leading SAAMBR's communications, media and public relations functions.
- Developing and implementing communication strategies aligned with organisational objectives.
- Coordinating media releases, institutional messaging, public communications and stakeholder engagement activities.
- Promoting SAAMBR's conservation, research, education, rehabilitation and animal welfare achievements.
- Managing brand consistency and organisational reputation.
- Building and maintaining relationships with media, sponsors, donors, government departments, conservation organisations and strategic partners.
- Monitoring communication effectiveness, stakeholder engagement and media coverage.

### The following will be required of the successful applicant:

- Relevant tertiary qualification (Communications, Public Relations, Conservation, Business Administration or related field).
- Minimum 5–7 years' relevant experience in communications, public relations, stakeholder engagement, project coordination or organisational management.
- Demonstrated experience in media and communications management, strategic communications, stakeholder engagement, project management and coordination, and high-level report writing and presentation development.
- Excellent written and verbal communication skills.

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#### SOUTH AFRICAN ASSOCIATION FOR MARINE BIOLOGICAL RESEARCH (RF) NPC

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Registration No. 1951/000002/08 | Public Benefit Organisation No. 930025295 | Non-Profit Organisation No. 000-347 NPO

SAAMBR is a Non-Profit Company and a member of: IUCN (World Conservation Union) and WAZA (World Association of Zoos and Aquariums)

Accredited member of AAWHC (African Association for Wildlife in Human Care)

ORI is academically affiliated with the University of KwaZulu-Natal

- Strong organisational, planning and project management capability.
- Ability to manage multiple priorities and deadlines simultaneously.
- Strong interpersonal and stakeholder engagement skills.
- Experience in conservation, environmental, scientific or public benefit organisations.
- Proficiency in Microsoft Office and Adobe Creative Suite.
- Experience with website content management, social media platforms and digital communication tools.
- Valid Code B driver's licence.

Submit your Curriculum Vitae and letter of motivation by either:

- E-mail: [recruitment@saambr.org.za](mailto:recruitment@saambr.org.za)
- Hand Delivery: The South African Association for Marine Biological Research 1 King Shaka Avenue, Durban

**THE CLOSING DATE FOR APPLICATIONS IS 15 JULY 2026**

Appointments will be made in line with SAAMBR's employment equity requirements. In line with the Protection of Personal Information Act, all personal information submitted as part of your application will be used solely for recruitment purposes and handled in a lawful, responsible, and confidential manner. SAAMBR reserves the right not to make an appointment.

Only potential short-list candidates will be contacted. Should you not have heard from us by **31 July 2026**, please consider your application unsuccessful.